

Decision Making Worksheet

(A resource or tool for an individual to work through a decision)

Relevant Person	Person supported to make the decision or the person making the decision with someone else or the person who has an appointed decision-making representative.
Decision to be made	One decision only.
Date	Time specific to the day or to a time period.
Who is involved	Roles of others involved in a decision.

Photosymbol	Considerations	Date(s)	Notes
	 Information In accessible or easy to read format Discuss at the best time of day Consider who and how it is delivered Consider the detail of the information Consider the relevance to the decision Prioritise questions to be asked and to be considered 		
	 Remember At the time or in the moment? Hours or days later? How it is remembered? Time given for the process? 		
Plan B	 Think About Process the information Name the pros and cons Are visual supports helpful How the detail of information is understood 		
	 Communicate Through speaking, sign, devices, or art Is there need to practice the story? Evidence needed? (audio, video, written) May be with assistance 		